

AP Racing is the world's most successful Brake and Clutch supplier to the Motorsport market, providing systems to every F1 championship winner for the past 50 years. AP Racing is also a leading supplier of Brake and Clutch systems to the high-performance automotive OEM and aftermarket.

Following continued success based on ground breaking technologies and quality, AP Racing is entering the next phase of its development both in the race and road sectors.



## Warehouse Team Leader - Core

### Role:-

Responsible for the operation of a section within the Warehouse function. Supporting the Management Team with the day-to-day operation of the warehouse.

- To support an efficient warehouse operation which is able to fulfil operational and customer demand.
- Meet targets set by Warehouse Manager.
- Ensure the delivery of materials to production lines in accordance with production schedules
- Participate and manage the outcome for Team Priorities-Roles and Responsibilities
- Ensuring the team are in date with training, development (e.g licenses/Manual Handling)
- Ensuring the administration of the team is aligned with other team leaders and department requirement (e.g. holiday planning)
- Continue to ensure that all stock control requirements such as ensuring products are located correctly are met.
- Ensure all control measures are followed and understood
- Escalate all shortages through line management
- Support warehouse administration and participate in stock takes at regular intervals.
- Support all process standardisation, development and improvement activities.
- Manage relevant KPIs as required by the business including but not limited to the supporting of operational On Time delivery, Arrears Reduction and Inventory Targets.
- Ensure and maintain all EH&S requirements are met
- To embrace new technology including new software whenever required by the business.
- To attend training courses as required.
- Complete and maintain accurate, timely documentation and records as required by the business.
- Maintain high standards of security in the warehouse
- Where possible resolve any issues or problems which occur in the warehouse within your team with support of Warehouse Manager
- Support other teams and functions as required by the business.
- Undertake self-development activities as required by the business.
- Undertake any other tasks or duties as required by any Director or relevant level authority within the business
- Contribute to the continuous improvement of processes and practices operated by the Company.
- To Open-up and lock-up as required to suit business needs.

### Manage the team to:

- Manage time and attendance for operatives within area of responsibility and support the manager with people management issues
- Communicate with your team on a regular basis to make them aware of priorities, targets and operational requirements
- Support with the in-house training of staff as well as monitoring team performance and progress to ensure targets (KPIs) are met
- Report progress updates, key achievements and any concerns to the Warehouse Manager
- Ensure continuous supply of parts to production with correct cell allocation based upon production requirements
- MRP: Manage Picking Mission orders to ensure continuous loading with priority management in liaison with Internal Logistics team

### The candidate must be able to:

- Have a High level of understanding and adherence to AX processes with support and input to any AX improvement activities as required by the business
- Schedule: Review and manage the PRODUCTION plan escalating any shortages to line manager and production manager
- Support concession management in line with the company procedure.

### Person Specification:

- Ideally -5+ Years' Experience in a warehouse with a minimum level of team leader
- A strong understanding of MRP and a willingness to learn AX
- Ability to manage small teams across all warehouse functions
- Ability to increase performance through KPI management and reviews supported by Warehouse Manager
- Ability to manage and implement control systems to reduce errors
- Ability to analyse training across departmental needs and ensure full cover is available in line with other warehouse team leaders.
- Good/ demonstrated person management skills
- Excellent communication skills, written and verbal
- Highly committed and self-motivated
- Strong accountability with a "can do" approach
- Willingness to support changes as required by the business
- Team Leader skills with the ability to motivate, develop and manage others
- Good IT skills, in particular spreadsheets and databases
- Analytical and numerical
- Good understanding of customer deliverables and the impact of failure / cost of poor quality
- Good planning skills and able to meet targets and deadlines
- Excellent attention to detail

To be considered for an exciting role, please contact [HR@apracing.co.uk](mailto:HR@apracing.co.uk) with CV and Salary details.

Strictly no agencies please

